

Mid-Year Conference 2006 Registration Form



FEA Mid-Year Conference
May 11-12, 2006 Philadelphia Marriott Downtown Philadelphia, PA

PLEASE TYPE OR PRINT information as you want it to appear on your badge. Please photocopy for additional registrants. Payments must accompany this form!

Company _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Person to contact in case of emergency during meeting (name) _____

Phone _____ Relation to Attendee _____

	Full Name	Nickname for Badge	Email for Confirmation	CES®
1 st Delegate	_____	_____	_____	Y/N
2 nd Delegate	_____	_____	_____	Y/N
3 rd Delegate	_____	_____	_____	Y/N
4 th Delegate	_____	_____	_____	Y/N

Category	Cost	1 st Delegate	2 nd Delegate	3 rd Delegate	4 th Delegate
FEA Member & Affiliates (Early Bird- before 4/14/06)	\$575.00	\$	\$	\$	\$
FEA Member & Affiliates (after 4/14/06)	\$675.00	\$	\$	\$	\$
Non FEA Members and Walk-ins	\$775.00	\$	\$	\$	\$
Philadelphia Phillies Game (Wednesday Night)	\$35.00	\$	\$	\$	\$
Must register for game by April 10!					
Total Amount Due \$ _____					

Payment: ___ Check (Payable to FEA) ___ Check # ___ Visa ___ MasterCard ___ American Express

Card # _____ Exp. Date _____

Cardholder's Name _____ Signature _____

Cardholder's Address (if different from above) _____

Registration Fees: The registration fee covers all business sessions, meeting materials and scheduled meal functions.

Cancellation Policy: All cancellations must be in writing. No refunds will be made after April 27, 2006. Cancellation prior to April 27, 2006 will be charged a \$50 administrative fee.

**EARLY BIRD
 REGISTRATION
 DEADLINE:
 April 14, 2006**



**RETURN THIS FORM with
 payment to FEA at:**
 100 N. 20th Street, 4th Floor
 Philadelphia, PA 19103-1443
 Phone: 215/564-3484
 Fax: 215.963.9785

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Philadelphia, PA
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fea@fernley.com · www.1031.org

Registration Instructions

1. **IMPORTANT!** Please fill out all registration forms carefully. Be sure to check the appropriate membership information.
2. **PRINT or TYPE** the names of the individuals who will be attending the Meeting. Nicknames will be used on badges. Please list all members of your firm for whom registration fees are enclosed. Individual names and company will appear exactly as you indicate. Photocopy this form as needed.
3. **Registration Deadline** is Thursday, April 27, 2006. Only those names received by that date will appear in the Advance Registration List.
4. **Acknowledgements** will be sent directly to each registered delegate via email. All badges will be available for pickup at the FEA Meeting Registration Desk.
5. Please **keep a copy** of the completed registration form for your records.
6. **Payment** by check must be received at the time of registration. Please remit one check payable to the Federation of Exchange Accommodators (FEA) for Meeting Functions listed on this form.
7. The **fee** for delegates provides admittance to all FEA Meeting Events with the exception of the optional baseball game. This activity has a separate registration fee.
8. **Badges** admit delegates to all functions. Badges will be available for pick up at the Meeting Registration Desk.
9. **Meeting cancellations** must be submitted to FEA headquarters in writing. Requests for refunds must be submitted in writing before April 27, 2006. After that date, refunds will not be granted, with the exception of a medical emergency. If you must cancel your meeting registration you will incur a \$50.00 processing fee and remember, it is also your responsibility to cancel hotel room reservations.
10. **Cut-off for Hotel reservations** at the Philadelphia Marriott Downtown is April 11, 2006. FEA suggests that you make your reservation immediately.

**Baseball Deadline:
April 10, 2006**

**Hotel Reservation Deadline:
April 11, 2006**

**Early Bird Registration Deadline:
April 14, 2006**

**Meeting Registration Deadline:
April 27, 2006**

It is vital that you reserve your accommodations at the designated hotel. FEA is contractually obligated to fill our room block and may be exposed to significant financial liability should our members fail to support this room block.